APPLICATION PROCEDURE:

All applications should be typed with *__only__* your Student ID number in the upper right hand corner of each page. Please place all materials in a sealed 8.5" x 11" manila envelope with your name, Student ID number, and "ATTN: Mortar Board" written on the outside. The envelope must be turned in at the front desk of Old Main no later than **5:00 p.m.** on **Friday, February 14th, 2020**.

PLEASE INCLUDE ALL OF THE FOLLOWING:

1. **Personal Information Sheet (Attached) – complete and sign**
   Please print this out and fill it out by hand.

2. **Resume/CV** (No more than one page, 11-12 pt. font preferred)

3. **List of references (3+)**
   The list of at least three references should be people who know you in any trained setting (professional, academic, extracurricular, etc.) that can attest to your character. Please include complete contact information for each reference, as well as their relation to you and the length of time you have known them, three sentence limit.

4. **Copy of Unofficial Transcript**
   You can view and print an unofficial transcript from UAccess or visit the registrar in the Administration building.

5. **Copy of Spring 2020 Schedule from UAccess**
   Weekly, graphical format only.

6. **Short Answer #1 - Scholarship (200 words maximum)**
   What has been your favorite class you have taken during your studies in college and why?

7. **Short Answer #2 - Leadership (200 words maximum)**
   Mortar Board is comprised of student leaders all over campus, if selected, how do you plan to be a leader in this honor society next year?

8. Short Answer #3 - Service (200 words maximum)
    Briefly describe the most rewarding volunteering experience you've had.

9. Rapid Fire Essays - Pick and answer 2 of the 5 questions below in _50 words or less_. (Label each response with the question you are answering).

1. If you had the entire world's attention for 30 seconds, what would you say?

2. You're a new addition to the crayon box. What color would you be and why?

3. Who would win in a fight between Batman and Superman? (Justify your response)

4. If you could un-invent anything ever created, what would you choose and why?

5. What's the best piece of advice you've ever received?

10. VISUAL REPRESENTATION: Mortar Board
    Please decorate the top of a mortar board as if you were graduating. Get creative and have fun with this portion of the application! Include aspects of your life that will help Mortar Board get to know you as an applicant. NOTE: _You are **NOT** allowed to use pictures of yourself or your name._ Please make sure that the mortar board is no larger than 8 1/2'" x 11" and/or can fit into the manila envelope. You will not be judged on your artistic or creative abilities but rather your effort you put into the project.

**ADDENDUM: _Optional_ (150 words maximum)
    Explain any inconsistencies or otherwise add anything that you feel adequately explains other parts of this application. This is a good opportunity to highlight why certain areas of your application and/or any of the three pillars have not been fulfilled.

** Please note that this portion of the application is _optional_ if the GPA requirement of 3.49 is met, however, is _**REQUIRED**_ if your GPA is below the stated minimum. **

PERSONAL INFORMATION:

Name: _____

Student ID: _____

Class Standing (Circle):   Senior   Fifth Year+

Estimated Graduation Date: _____

Major(s): _____

Minor(s): _____

Other organizations you belong to:

_____

_____

_____

_____

Local address:_____

E-mail: _____

Cell phone number: _____

Home address:

_____

Parent/Guardian Name(s):

_____

Parent/Guardian email address(es):

_____

Parent/Guardian Phone number(s):

_____

Shirt size (Circle):   XS   S   M   L   XL

I, _____, acknowledge that all of the information given in this application is true and hereby authorize Mortar Board to verify my cumulative GPA with the registrar.

_____
Signature

_____
Birth Date (mm/dd/yyyy)

APPLICATION CHECKLIST:

It is very important that all components of the application are submitted. To ensure that you turn in a complete application we have included an application checklist for your own personal use (do not include this piece of paper in your application). Feel free to check aspects of the application off as you have completed them. Keep in mind that turning in an incomplete application may hinder your overall chance of being selected for Mortar Board.

_____   Personal Information Sheet

_____   Resume/CV

_____   References (3 min.)

_____   Unofficial Transcript

_____   Spring 2020 Schedule

_____   Essay #1

_____   Essay #2

_____   Essay #3

_____   Visual Representation: Mortar Board

_____   Addendum (3.49 minimum GPA)**

(Optional**)